

DIRECTOR, REIMBURSEMENT POLICY

REPORTS TO: SVP Policy & Strategy

LOCATION: Washington, D.C.

POSITION SUMMARY

The Director of Reimbursement Policy will serve a key role in the association's work to develop and advance reimbursement policies that support the patient and public health mission of ACLA member laboratories. The role involves researching, analyzing, and commenting on reimbursement issues such as those before the Centers for Medicare & Medicaid Services, and its contractors, as well as other federal and state government agencies and commercial health plans.

The Director will develop and maintain strong relationships with member reimbursement experts and assist in the management of association reimbursement working groups. This position works closely with ACLA leadership, ACLA senior staff, and association consultants in engaging with external public and private sector stakeholders to execute on the association's priorities.

ESSENTIAL RESPONSIBILITIES

- Serves as versatile subject matter expert on Medicare coverage and payment matters including Medicare Administrative Contractors (MACs), local and national coverage determinations, clinical laboratory fee schedule, physician fee schedule, and Medicare Advantage topics.
- Drives consensus building with member companies through consistent processes including ACLA's annual agenda setting to develop policy, advance ACLA positions, and resolve member concerns.
- Communicates key updates and manages review of regulations and comment development (e.g., securing member input, drafting comment letters) and submission on key regulations affecting laboratories.
- Works closely with members on the impact of regulatory and other programmatic issues to understand their views and establish ACLA positioning.
- Serves as ACLA staff lead for the Billing and Reimbursement Committee and other focused ad hoc work groups as needed.
- Partners and develops strong relationships with internal and external stakeholders on policy development and advocacy reimbursement policy, CLIA, and other ACLA priorities.
- Provides support on other issues raised in the course of the association's business (e.g., Medicaid, regulatory policy, public health preparedness).

SKILLS AND QUALIFICATIONS:

- Ability to:
 - analyze, interpret, and communicate reimbursement policies and proposals and their implications to ACLA members and external stakeholders.
 - simplify and clearly present technical and complex subjects verbally and in writing.
 - plan for interactive member working group sessions through engagement with working group chairs, agenda and meeting materials development, identification of next steps, and tactical execution.
 - engage with external public and private sector stakeholders seeking consensus around ACLA policy priorities.
- Excellent written and oral communication skills.
- Solid computer skills in all Microsoft Office programs.
- Ability to work independently and collaboratively, and to prioritize multiple projects.

PROFESSIONAL EXPERIENCE, EDUCATION, AND OTHER QUALIFICATIONS

- Bachelor's degree required
- 5-7 years of related policy experience such as analyzing and influencing reimbursement and regulatory issues within industry, consulting, or an association environment.
- Knowledge of pathology and/or the clinical laboratory industry preferred.
- Some knowledge of government process is required. While not a lobbying position, it will include attendance at periodic meetings on Capitol Hill and with the executive branch.

WORKING CONDITIONS

- Hybrid office and work-from-home model.
- Position may involve occasional travel.

APPLICATION PROCESS:

To apply:

Please submit a CV, cover letter and two writing samples via e-mail to ACLA Human Resources at info@acla.com. Please include Director, Reimbursement Policy along with your first initial and last name in the subject line of your e-mail message.

ACLA does not discriminate on the basis of race, color, religion, national origin, citizenship status, sex (including pregnancy, childbirth, related medical conditions, and a woman's right to breastfeed), disability (physical or mental), age (18 and older), genetic information, sexual orientation, gender identity or expression, matriculation, family responsibilities, personal

appearance, political affiliation, marital status, veteran or military status, tobacco use, credit information, or any other characteristic protected by federal, state, or local law.

ACLA values diversity, inclusion and equity within our organization and the promotion of these values across the healthcare industry. We encourage different perspectives, identities, and backgrounds, regardless of job function to create a more resilient organization.

ACLA provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.

ACLA expressly prohibits any form of workplace harassment based on race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, genetic information, disability, or veteran status.